



Provincial Court of Manitoba

CHIEF JUDGE

An Appointment Committee has been established pursuant to section 8(3) of *The Provincial Court Act*, C.C.S.M c. C275. The Appointment Committee welcomes the interest of qualified persons wishing to be considered for appointment to the position of Chief Judge of The Provincial Court of Manitoba. It is the responsibility of the Appointment Committee to recommend to the Attorney General a list of at least three and no more than six names of individuals that the Committee considers to be qualified for appointment to the position of Chief Judge of The Provincial Court.

In accordance with the *The Provincial Court Act*, the Appointment Committee is required to assess the professional excellence, community awareness and personal suitability of candidates, while taking into account the diversity of Manitoba society.

Role of the Chief Judge:

The role of the Chief Judge is outlined in section 8.1 of *The Provincial Court Act*.

8.1 The Chief Judge

- (a) has general supervisory powers in respect of judges, justices of the peace and staff in matters that are assigned by law to the court, and may establish a code of ethics for justices of the peace, including a conflict of interest policy; and
- (b) is responsible for the judicial functions of the court, including direction over sittings of the court and the assignment of judicial duties.

In addition, the role of the Chief Judge is to efficiently manage the Court in the public interest and in the interest of the better administration of justice. The Chief Judge generally represents the judges and the judicial justices of the peace of the Court and supports the interests of the Court. The Chief Judge is responsible for both accountability of court operations and ensuring the requirement for judicial independence is met.

It is important that the Chief Judge be able to build consensus among, and work cooperatively with, the judges of the Court and the judicial justices of the peace. As well,

the Chief Judge must establish productive working relationships with the Attorney General, the Chief Justice of Manitoba, the Chief Justice of the Court of King's Bench, the provincial Justice Department, the Prosecution Service of Canada, defence counsel and law enforcement agencies. In particular, the Chief Judge must have an effective working relationship with the management and staff of the Courts Division of Manitoba Justice. The Chief Judge must be able to foster a collaborative environment in which the work of the court can be accomplished.

Additional administrative responsibilities are set out in *The Provincial Court Act* and include considering judicial complaints at first instance and preparing the Court's annual report. As a judge of the Court, the judicial responsibilities of the Chief Judge include a caseload of criminal and child protection cases.

Qualifications:

The successful candidate will possess an energetic and innovative leadership style with a clear focus on seeking improvements for the betterment of the administration of justice in Manitoba. The successful candidate must clearly demonstrate professional excellence, community and social awareness, cultural sensitivity, sound judgment and personal suitability. Personal characteristics of tact and diplomacy are essential. Applicants must be willing to travel throughout Manitoba and Canada.

The successful candidate will have strong and effective leadership and communication abilities as well as superior management and decision-making skills. Sound legal knowledge and analytical skills are necessary. Experience in the criminal justice system is preferred.

Applicants must be a sitting judge or have practised for not less than five (5) years as a barrister and solicitor in Manitoba, be a member in good standing of The Law Society of Manitoba, be entitled to practise as a barrister and solicitor in this province, or have other equivalent experience, and complete an Undertaking or Confirmation respecting continuing legal education as contemplated by Section 3(2)(d) of *The Provincial Court Act*, C.C.S.M c. C275.

Term of Office:

The Chief Judge holds office for a non-renewable term of seven years from the time of appointment. At the end of the term, the Chief Judge continues to be a judge of the court and carries out the functions of a judge of the Court.

How to Apply:

All **judicial** candidates must provide a resume and a cover letter. **Non-judicial** candidates must also include a resume with cover letter and the following documents located on the Manitoba Courts Website at <https://www.manitobacourts.mb.ca/provincial-court/about-the-provincial-court/judges/judicial-vacancies/>

- Judicial Candidate Information Form;
- Consent to the Disclosure and Verification for Screening Checks Form;
- Law Society of Manitoba - Authorization for Disclosure of Information Concerning Candidate
- Undertaking or Confirmation

Judicial and non-judicial candidates, please submit one copy of your application package via email to judicialapplication@gov.mb.ca with "Chief Judge Application" in the subject line and original **plus eight copies** (nine copies in total) of your application package by 4:30 p.m. on the Application Deadline to:

Administrator, Appointment Committee for Chief Judge
Law Courts Complex
2nd Floor - 408 York Avenue
Winnipeg (MB) R3C 0P9

APPLICATION DEADLINE: February 10, 2023