

## NOTICE

### PROVINCIAL COURT OF MANITOBA (WINNIPEG CENTRE)

#### RE: YOUTH DISPOSITIONS SCHEDULED BY THE YOUTH DISPOSITION COORDINATOR

As of April 16<sup>th</sup>, 2018, all youth dispositions will be booked and confirmed through the Youth Disposition Coordinator ([youthpcdispos@gov.mb.ca](mailto:youthpcdispos@gov.mb.ca); #204-945-6712).

The Youth Disposition Coordinator will also be handling all requests for youth special sittings (i.e. bails, half-day dispositions, etc.) and youth matters that are required to appear before a seized Provincial Court Judge (i.e. judicially-led conferences, youth reviews, etc.)

#### **In Custody Youth Dispositions at the Manitoba Youth Centre:**

In custody youth dispositions: Mondays to Fridays at 10am at the Manitoba Youth Centre

#### **Out of Custody Youth Dispositions at 408 York Avenue:**

Out of custody youth dispositions:

Courtroom 303 at 10AM - every 2<sup>nd</sup>, 4<sup>th</sup> and 5<sup>th</sup> Wednesday and every Thursday

Courtroom 403 at 2PM - every 2<sup>nd</sup> and 4<sup>th</sup> Friday

#### **Scheduling a Youth Disposition with the Disposition Coordinator:**

Available youth disposition dates are located on the courts website:

<http://www.manitobacourts.mb.ca/provincial-court/available-dates/available-youth-disposition-dates/>

Counsel will select a mutually agreed upon date from the website and email the Youth Disposition Coordinator at [youthpcdispos@gov.mb.ca](mailto:youthpcdispos@gov.mb.ca) with the required information (as noted below) for confirmation.

The Youth Disposition Coordinator must be advised of all cancellations as soon as possible and our office must be advised if there are any changes to a scheduled disposition (i.e. change in time required, change in counsel, change in custody status, etc.)

**Information that is required when sending an email request:**

- Name of Young Person
- Date and time being requested
- Crown's and Defence's name
- Type of matter (i.e. disposition, bail, pleas & PSR, PSR sentencing, other (please specify), etc.)
- Length of time required
- Please state if materials will be filed (i.e. PSR, Gladue Report, and Forensic Reports etc.)
- Custody status (In or Out of Custody)
- If the request is before a seized Judge, please state Judge's name and when the matter was last appeared before Their Honour.

Please note that requests for youth multi-day trials and any requests pertaining to youth trials with seized Provincial Court Judges are still to be sent to the Provincial Trial Coordinator ([pctrtrialcoordinators@gov.mb.ca](mailto:pctrtrialcoordinators@gov.mb.ca)) for confirmation.

**ISSUED BY:**



---

**Chief Judge Margaret Wiebe  
(Manitoba)**

**DATE: April 12, 2018**