

NOTICE
PROVINCIAL COURT OF MANITOBA

RE: Scheduling of Video Appearances for Dispositions and Contested Bail Applications in Regional Court Centres

The increased use of video in Courtrooms throughout the province and the establishment of a Video Appearance Coordinator's (VAC) office to schedule the use of limited video resources effectively necessitates the predictable scheduling of matters heard in regional court centres via video from correctional institutes across the province.

Effective January 18, 2021, all matters involving dispositions and bails expected to be longer than 30 minutes must be scheduled for hearing through the Video Appearance Coordinator by 12:00 PM the day prior to the expected hearing date in the following manner:

1. Counsel will notify the trial coordinator for the applicable regional court centre, by email, that they wish to schedule a disposition or bail application expected to last longer than 30 minutes;
2. Counsel will provide the following information to the trial coordinator by email:
 - Name of the Accused;
 - Crown and Defence counsel's name and email addresses for both counsel;
 - Date and time slot, either the AM or PM video list, being requested for hearing;
 - An estimate of the time required for the hearing;
 - What Institution the accused will be appearing from;
 - If materials will be filed.
3. The trial coordinator will provide the information referred to above to the VAC who will in turn place the disposition or bail on the schedule and will notify the trial coordinator and counsel by email if the matter can be scheduled as requested.

Counsel are expected to notify the trial coordinator and VAC by email, at the earliest opportunity, if the disposition or bail hearing will not be proceeding, or, in the case of a bail hearing, it becomes a consent bail hearing.

For clarity all bails adjourned from an appearance before a Judicial Justice of Peace expected to last more than 30 minutes or involving the filing of case law or materials, (see Notice to the Professional Nov. 9th, 2020 per ACJ Lord), are subject to the scheduling requirements noted herein.

Counsel are asked to make all efforts to speak to their clients and obtain instructions prior to their video appearance and ***use the video connection only for the conduct of the***

hearing. The Lawyer/Client Video Interview Service is available at all correctional centres in the province and can be accessed by contacting LVI@gov.mb.ca.

Email contact information for each Court Centre's trial coordinator is attached as an Appendix to this notice.

ISSUED BY:

"Original signed by:"

**The Honourable Associate Chief Judge
Malcolm McDonald**

DATE: January 5, 2021

APPENDIX

Brandon: Louise.Hoad@gov.mb.ca

Dauphin : Jeannette.Brown-Porter@gov.mb.ca

Portage La Prairie: Sherry.Moffit@gov.mb.ca

The Pas : ThePasTrialCoordinator@gov.mb.ca

Thompson : ThompsonTrialCoordinator@gov.mb.ca