

# EAST DISTRICT CUSTODY COORDINATOR PROTOCOL

## PREAMBLE

The Provincial Court sits in 21 locations across the eastern district of the province. These courts are accessed by road or by air. The responsibility for the transport of individuals who are in custody and required to appear in court is shared between Sheriff Services and the RCMP and requires considerable coordination. The East District Custody Coordination Protocol is intended to provide certainty to those responsible for prisoner transport in advance of a court appearance as to whether the appearance of the accused is required.

## APPLICATION OF THE PROTOCOL

This protocol takes effect on Monday June 22, 2015 and applies to matters appearing in the east district where an individual is in custody. Individuals who are in custody will not be transported for court unless the individual is self represented or something meaningful, as set out by this protocol, will happen at that court appearance. The Custody Coordinator (CC) is responsible for communicating with counsel, both Crown and defence, in order to confirm whether an appearance by the accused is required unless an order for transport can be made in accordance with this protocol. The CC will notify the agency responsible for transport whether the accused is required to appear in person on the next court date.

Counsel must notify the CC when matters are brought forward, or when the appearance of the accused is not required. The CC can be reached by email at [SheriffsService@gov.mb.ca](mailto:SheriffsService@gov.mb.ca) from 7:30a.m. to 3:30p.m.

## PROTOCOL

The Court may require an individual who is in custody to be transported for a court appearance when:

- a trial or preliminary hearing will proceed
- a guilty plea will be entered
- the accused will be sentenced
- ordered by a judge, or a person with authority as delegated by the Court, for a specified reason other than the above, as noted on the record.

As matters frequently resolve or do not proceed as scheduled, the CC will contact defence and Crown counsel to confirm whether the matter will proceed as scheduled and if a scheduled transport is no longer necessary, the CC will inform all parties who require notification including: counsel, Trial Coordination, Sheriff Services, Corrections and RCMP.

## Lawyer/Client Video Interview Service

Lawyer / Client Video Interview Service (LVI) is available at Winnipeg Remand Centre, Headingley Correctional Centre, Women's Correctional Centre, Milner Ridge Correctional Centre, Brandon Correctional Centre, The Pas Correctional Centre, Manitoba Youth Centre and Agassiz Youth Centre. LVI allows lawyers to meet face to face with clients over video from a computer, iOS or Android device. This service enables meaningful discussions about the cases and the evidence in preparation for court appearances. To obtain access to this service, please contact [LVI@gov.mb.ca](mailto:LVI@gov.mb.ca).

The 21 locations across the district of the province are:

- |                         |                |                  |
|-------------------------|----------------|------------------|
| 1. Altona               | 2. Arborg      | 3. Ashern        |
| 4. Beausejour           | 5. Bloodvein   | 6. Berens River  |
| 7. Emerson              | 8. Garden Hill | 9. Gimli         |
| 10. Little Grand Rapids | 11. Lundar     | 12. Pauingassi   |
| 13. Peguis              | 14. Pine Falls | 15. Poplar River |
| 16. Selkirk             | 17. St. Martin | 18. St. Pierre   |
| 19. St. Theresa Point   | 20. Steinbach  | 21. Stonewall    |