

THE QUEEN'S BENCH (Family Division)

_____ **Centre**

BETWEEN:

(full name)

petitioner/applicant

– and –

(full name)

respondent

REQUEST FOR MOTION OR SUBSEQUENT CASE CONFERENCE

I am the _____
(petitioner/applicant/respondent or lawyer for the petitioner/applicant/respondent)

The most recent case conference in this matter was held on _____
(date)

before Justice _____
(Name of Justice)

A trial or final hearing date is scheduled for _____; or
(date)

There is no trial or final hearing date set.

I am requesting that a date be set for a motion or a subsequent case conference in this matter for the following reasons: *(set out concisely the reasons for requesting a motion or subsequent case conference)*

The other party agrees with this request: Yes No Unknown

Attendance by telephone requested *(if one of the following applies, check applicable box.)*

There is a no-contact order between the parties affecting their attendance at court proceedings, and a teleconference courtroom is requested, or

A teleconference courtroom is requested because of the following extenuating circumstances:
(set out concisely the extenuating circumstances)

Date

Party's signature/signature of counsel on behalf of party

DECISION OF CASE CONFERENCE JUDGE

Permission to hear the requested motion or to hold a subsequent case conference is denied for the following reasons:

Permission to hear the requested motion or to hold a subsequent case conference is granted.

Required Documents and Directions

(if applicable, the case conference judge may specify the documents the parties are required to file and any specific directions in relation to the motion or case conference below)

Date

Case Conference Judge

NOTICE OF MOTION OR SUBSEQUENT CASE CONFERENCE

A motion or subsequent case conference date has been scheduled for _____,

the _____ day of _____, 20____, at _____ a.m./p.m.

You must file the documents as directed above and serve those documents on the other party 14 days in advance of the motion or subsequent case conference.

Personal attendance of the party and their counsel is required under Rule 70.24(37) unless the exceptions under Rules 70.24(38) and (39) apply.

Failure to attend the motion or subsequent case conference may result in an order being made against you, including an order of costs, without further notice to you.