

**NOTICE**  
**PROVINCIAL COURT OF MANITOBA**  
**(WINNIPEG CENTRE)**

**RE: SCHEDULING OF *CRIMINAL CODE* DISPOSITIONS**

On June 1, 2020, the Provincial Court Disposition Coordinator will assume the scheduling of all *Criminal Code* dispositions in Winnipeg (previously the scheduling of dispositions in Courtroom 401 on Monday afternoons, second, fourth and fifth Tuesday mornings, Wednesday mornings, Thursday mornings and Courtroom 402 on the first, third, fourth and fifth Tuesdays mornings and Thursday afternoons were done by the Provincial Crown's office).

The process currently used to set dispositions with the disposition coordinators will apply to these disposition courts.

Counsel will select a mutually agreeable date from the available disposition dates posted on the Courts website. Once counsel have a mutually agreed date, they will contact the disposition coordinator at [earlypcdispos@gov.mb.ca](mailto:earlypcdispos@gov.mb.ca) to confirm the setting of that date. When contacting the disposition coordinator to confirm the date, counsel will be required to advise the trial coordinators of the following information:

- Name of Accused (including aliases)
- Charges and Date of Offence
- Crown and Defence counsel's name
- Date being Requested
- Custody Status (In or Out of Custody) and if in custody, what Institution the person will be appearing from on video
- Video appearance or In Person appearance
- If Materials will be filed

Counsel will be expected to notify the disposition coordinators as soon as possible, if the dispositions will not be proceeding as originally scheduled to allow the Court to make effective use of the Court's resources.

**ISSUED BY:**

***“Original signed by:”***

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**The Honourable Chief Judge  
Margaret Wiebe**

**DATE: May 27, 2020**