

DEFENCE BROUGHT FORWARD PROCEDURES FOR IN CUSTODY MATTERS

Procedures:

1. Defence counsel will email their brought forward requests to the Custody Triage Unit (CTU) at wpgcustodytriage@gov.mb.ca.
2. There will not be a set brought forward request form; however the email should clearly state the following:
 - Name of the accused;
 - Date, time and courtroom where the charges are currently remanded;
 - Date, time and courtroom where they would like the charges brought forward; and
 - Request appearance of accused by **video/in person or waive appearance**.
3. If the appearance of the accused is requested either by video or in person, the CTU will update the accused remand warrant to reflect the change and notify the following by email by 11:30 a.m. the working day prior to court:
 - Prosecutions (Provincial and/or Federal);
 - Correctional Facility where the accused is being held;
 - Winnipeg Sheriff's general email. If the accused is being held in Brandon, Winnipeg Sheriff will contact Brandon Sheriff to determine if accused can be transported to court for a next day appearance. If arrangements cannot be made to transport the accused from Brandon, Winnipeg Sheriff will email the CTU shared mailbox no later than noon the same day.
4. The CTU will only bring forward charges that are set for the date(s) indicated in the brought forward email. Prosecutions will be responsible to ensure that all outstanding charges are also brought forward, if applicable.